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## DESIGNATION OF BENEFICIARY PRE-RETIREMENT DEATH BENEFITS

Please see *Instructions* for important information regarding your designation.

| EMPLOYEE                                |   |  |                           |                             |
|---|---|--|---------------------------|-----------------------------|
| Social Security Number:                 |   | Gender: M F  | Date of Birth:            |                             |
| Home E-mail Address:                    |   |  |                           | Month Day Year              |
| Name:                                   |   |  |                           |                             |
| Mailing First                           | Mid                                     | dle  | Last                      | Suffix                      |
| Address: Stre                           | et or Box Number                        | City/Town  | Sta                       | ate ZIP Code                |
| DESIGNATION OF BENEF                    | ICIARY - PRIMARY                        |  |                           |                             |
| Name(s) of Primary<br>Beneficiary(ies): |   | Social Security Number (required):   | Date of Birth (required): | Relationship<br>(required): |
|   |   |  |                           |                             |
|   |   |  |                           |                             |
|   |   |  |                           |                             |
|   |   |  |                           |                             |
|   |   |  |                           |                             |
| DESIGNATION OF BENEF                    | ICIARY - CONTING                        | FNT  |                           |                             |
| Name(s) of C<br>Beneficia               | Contingent                              | Social Security Number (required):   | Date of Birth (required): | Relationship (required):    |
|   |   |  |                           |                             |
|   |   |  |                           |                             |
|   |   |  |                           |                             |
|   |   |  |                           |                             |
|   |   |  |                           |                             |
|   |   |  |                           |                             |
| I, the undersigned member               | of the Maine Publ<br>ment Death Benefit | primary beneficiaries pre-dece<br>lic Employees Retirement Sy<br>s, (Form #CL-0722-A), which<br>ry(ies). | ystem, acknowl            |                             |
| EMPLOYEE SIGNATURE                      |   | DATE   |                           |                             |

## **INSTRUCTIONS**

## THE DESIGNATION OF BENEFICIARY PRE-RETIREMENT DEATH BENEFITS FORM

- 1. The Primary Beneficiary(ies) you name, if living, will receive your retirement benefit at the time of your death. If the Primary Beneficiary(ies) are deceased at the time of your death, the Contingent Beneficiary(ies) you name will receive the benefit.
- 2. The Employee Signature and Date <u>must be completed</u> for this form to be legally binding.
- 3. When a beneficiary is not related, state the relationship as "non-relative."
- 4. If you wish money to go to an organization, designate your Estate as your beneficiary and outline your wishes in your will.
- 5. If you need more room, attach additional sheets, specify the type(s) of beneficiary(ies) you are naming, and include all requested information. Each additional sheet must be <u>signed and dated</u> to be legally binding.
- 6. Your Designation of Beneficiary form will be invalid if:
  - you do not sign and date the form
  - the form has been altered or is not legible
  - the form references another document or contains "and/or" or "or" in the designation
  - the designation lists only the first names of the beneficiaries
- 7. You have the right to change your beneficiary designation(s) at any time, without the consent of any person, by filing a new Designation of Beneficiary form. At your death, your retirement benefit will go to the beneficiary(ies) named on your most recent Designation of Beneficiary form if the <u>signed and dated</u> form was postmarked before your death.
- 8. If completing the Membership Application <u>and</u> Beneficiary form, return completed forms to your Employer.

If completing Beneficiary form only, mail the completed form to:

Maine Public Employees Retirement System Attn: Survivor Services P.O. Box 349 Augusta, ME 04332-0349